

## Hamptons HOA MEETING MINUETS

March 26th, 2020 at 7:00 p.m.

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Virtual Meeting Via WhatsApp due to Pandemic Isolation Protocols Edmonton, Alberta

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Present: Jason; Sara, Michele, Kim, Joseph, Khrystyna, James, Khrystyna,

Absent: Keith,

### 1. Meeting Call to Order and Establish Quorum

*Meeting called to order at 6:51pm. Quorum approved.*

### 2. Review and Approval of Agenda

*Motion: Sara Seconded: Michele Passed.*

### 3. Review and Approval of the Minutes of Previous Meeting – January 30<sup>th</sup> 2020

*Motion: Kim Seconded: Michele Passed.*

### 4. Business Arising Developments

#### i) Hardy Point Sign Repair update:

- (1) Repairs finished May 23<sup>rd</sup>, the costs were as per the estimate previously approved via email by the HOA. Final invoice will be paid as soon as the sign is checked for accuracy.

#### ii) Fountain Update

- (1) EPCORE has it in their schedule, however cannot yet produce specific dates. It is looking as if the install may happen in the summer instead of the spring.

### 5. New Business

#### i) Upcoming May AGM Planning

- (1) Proposed Dates and Times: Planning for May 14th, 2020.

- (a) Final decision deferred for approximately 1 week while further information pertaining to the unique circumstances around the pandemic can be obtained.  
*All agreed.*

- (2) Proposed locations: Currently there is an offer for free access to advanced Hangouts Meet video-conferencing ( up to 250 participants per call, live streaming up to 100K viewers, can recorder for those unable to attend). Should a physical meeting be possible the Chinese Alliance Church we used last year was suggested. AGM guidelines during the pandemic as well as online options will be looked into.

- (a) Written notice is to be given no later than 21 days in advance to the AGM.

- (i) Final decision deferred for approximately 1 week while further information pertaining to the unique circumstances around the pandemic can be obtained. *All agreed.*

- (b) HOA fee notice/ Newsletter / AGM notice. Michele offered to draw up a draft for the newsletter.

- (i) Final decision deferred for approximately 1 week while further information pertaining to the unique circumstances around the pandemic can be obtained. Property management team is to find out the deadline for if we choose to include the Fee notices with the AGM notice. *All agreed.*

#### ii) Home Owner Fee Collection Timing: Discuss possible work or costs involved in

allowing more leniency in dues collections due to layoffs and increased financial restraints.

(1) Motion to defer interest on fees and hold sending reminder notices until July.

Motion: Michele Seconded: Kim Passed.

**6. Next Meeting Dates.**

**May AGM - TBD**

**May 28, 2020**

**July 30, 2020**

**September 24, 2020**

*Meeting Adjourned 8:03PM*