

Hamptons HOA MEETING MINUTES
September 26, 2019 at 7:00 p.m.
at Lois Hole Library Edmonton, Alberta

Introductions

Present: Sara, Keith, Jason, Joseph, Khrystyna, James, John

Absent: Kim, Michele, Matthew

1) Meeting Call to Order and Establish Quorum

Meeting called to order at 7:14 PM

Quorum approved.

2) Review and Approval of Agenda

Motion Keith Seconded: John. Passed.

3) Review and Approval of the Minutes of Previous Meeting – August 15, 2019

Motion James. Seconded. Keith Passed.

4) Business Arising Developments

i) Fountain Update – Jason

- (1) Shortly following our last HOA the first fountain got fully up and running. It should be removed in approximately 3 weeks from now to be stored through the winter. The fee for storage is still TBD.
- (2) The second pond has been set up, minus the electric line being run (which they desire to hold off on until we are ready to get it up and running) and Epcore will be coming out to set us up to start. This should happen early next summer.

ii) Homeowner Fee Collection matter – Jason

- (1) This years collections (approx. 275) started about a month ago, and has been going a lot more smoothly than the previous one. We've received just a few emails with special circumstances looking for us to waive the extra fee, but are still finding some individuals attempting to pay their HOA fees without going through the collection's agency. Residents are requested to deal directly with PCM to zero their account balance.

iii) Upcoming legal action discussion

- (1) The pre-trial conference will be on October 11, 2019 at 2:15PM. Emails of particular interest were compiled. We are confident in our position and we are prepared for the procedures. Within a few days of the procedures we will get an update with the outcome.

iv) HOA Credit card revisited

- (1) Last year there were discussions on getting Credit Cards for the HOA to limit out of pocket expenses, and increase transparency of costs. The idea was broached of using a GIC to guarantee the \$500.00 or \$1000.00 limit due to the card being for a non-profit. It seems that there are fees to get the cards, approximately \$190.00. Information on what happens to interest on the GIC, and if there are annual fees will be looked into before the next meeting.
 - (a) John Motions to get 2 credit cards (for president and treasurer). The motion was seconded by Keith. Motion Passed

5) New Business

i) Landscaping year end wrap up – Keith

- (1) Seasonal impacts 2 year contract (2019/2020) would be the same cost as previously. Overall, we are happy with their services. Next year we do desire more frequent and visual reporting on their activities.

(2) Our new planters were a hit, and have weathered the summer well. GOOD JOB
KEITH 😊

ii) Landscaping 2020 annual quote -Keith

- (1) It has been broached that next year we could try for a reservoir under the planters. This would be \$2209, and in the past it was \$4500 for watering and deadheading plants through the full summer season.
- (2) Planter removal and storage - \$3370 all in (135 each)
- (3) Replacement price is \$477 for any missing 34 inch Maddison planter in Slate.
- (4) We have considered gazebos, picnic tables etc that could be used by our community that are made of stone to be placed near our ponds. The city of Edmonton would need to be contacted to make sure that it was acceptable in the “flood risk” zones.

iii) Itemized invoices – Kim

- (1) Going forward we will require itemized invoices from Oasis.

6) Next Meeting Dates.

Nov 7 2018

Dec 19 2019

Jan 30 2020

Meeting Adjourned at 8:46pm