

The Hamptons Homeowners Association

THE HAMPTONS SOUTH EAST EDMONTON HOMEOWNERS ASSOCIATION

MEETING MINUTES

A meeting of the Board of Directors of The Hamptons Homeowners Association

is scheduled to take place on

Thursday, November 8, 2018 at 7:00 p.m.

at Johns House, The Hamptons, Edmonton, Alberta

AGENDA

- 1) Meeting Call to Order and Establish Quorum
- 2) At 7:13 pm. Quorum confirmed. Present: Jason, Michele, Keith, John, Kim, Matthew, Joseph (Esq) Regrets: Lori, James
- 3) Review and Approval of Agenda

Motion to approve agenda. Moved Michele. Seconded James.

- 4) Review and Approval of the Minutes of Previous Meeting – Sept 13, 2018

Motion to approve minutes as circulated. Moved by Jason. Seconded by Matthew.

- 5) Business Arising

- i) Task List Review – All

ITEM no. 1 – board to review replacing fence posts (defer to budget approval for 2019)

ITEM No. 2 - Board discussed SPIN. Joseph (Esquire) to explore cost and turnaround time

Board closed item(s) 3, 5

- ii) Treasurers Update – Michele

- a) Bank Fees

Bank fees explored. No further action needed

- b) Budget 2019 – all

The Board reviewed and made recommendations to the Budget for 2019.

Motion to approve budget as amended. Moved Michelle. Kim second. Passed

Joseph will provide a list of companies who can do a Reserve Fund Study

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iii) Arrears collection (PCR/Arrears Graph) – All

The Board reviewed arrears collections, collection is doing good. 12% of home owners who owe fees have been sent to collections.

Michele to include information about arrears collections in upcoming newsletter

Motion to proceed with moving accounts older than 2 years overdue to collections

Moved Michele, Jason second. Passed

Summary of Arrears Collection process: Anyone in arrear of June 1, 2 years, plus current year. Lump sum of money will be sent to collection agency for collection. We forgive \$10 interest if fees are paid.

iv) Landscaping Update – Keith and Kim

a) Kim updated on work with the City of Edmonton. City of Edmonton will not trim trees around the ponds so that wildlife is not disturbed. Kim to contact City about missing shrubs around the ponds

b) Flower Pots - Keith

The Board discussed future flowerpot options with regards to size, color, and material. Keith to follow up with Seasonal Impact with flowerpot recommendation, and find out how many fibreglass pots we currently have.

The Board proposed all bus stops get flowerpots as well as Hemmingway (main road into Hamptons). The Board also proposed that flowerpots are not placed where it is difficult to water

c) 2019 Planning – Keith

Keith presented future landscaping options and did a walkthrough of existing landscaping. Explore options to add 4 new hanging planters to main entrance

d) City of Edmonton repairs (bridge) – The bridge located on walking paths along Hemmingway has been repaired

v) Fountain Update – Jason

Jason presented update for new fountain, waiting for Epcor to set up connection for spring hook up

vi) Facebook/Communications Update – Michele / Jason

Michelle to update Facebook with more information about the neighborhood

6) New Business

i) New meeting site option – Lois Hole Library (open until 9pm)

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Matthew will get meeting room details

ii) Board discussed using DropBox to centralize all files/emails.

7) Next Meeting Date: Tentative **December 6, 2018, 7:00PM location tbd**

Meeting adjourned at 8:27pm